

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of August 26, 2014
Date: August 26, 2014

Members Present: Anderson, Bertch, Bohnet, Collins, Hutchins, Jbara, Johnson, McCurdy and Schlack
Staff Absent: Horton

Discussion and Action Items

- Minutes of August 19 – Approved as amended
- Health Focused Campus –
 - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, adjustments to building designs, technology, sustainability and fund raising
 - Planning for the Sept. 10 Groundbreaking continues
- Travel
 - Rick Ives and Cathy Jacobs-Talon to attend Incident Management Systems training (Lansing, MI) Sept. 9, 2014
 - Mike Schulte and Tony Perez to attend Precision Driving training (South Haven, MI) Oct. 13-14, 2014
 - Mike Descheneau to attend Precision Driving training (South Haven, MI) Oct. 20-21, 2014
 - Paula Willson and Irene Turcott to attend the Michigan Library Association 2014 conference (Grand Rapids, MI) October 15-17, 2014
- Grants –
 - None

Personnel Items

- Kudos
 - Ezra Bell for a great job teaching the highly successful summer bridging program
- Reality Checks
 - None
- Hires, Resignations and Retirements
 - The two open part-time interpretation specialist positions at the Kalamazoo Valley Museum will be refilled
 - The open part-time CIS and part-time ELT lab tech positions will be refilled

Other

- The 2014 State of Michigan Local Strategic Value Resolution is due to the State by Nov. 1. Cabinet will provide input to the document for review at the Sept. 26 Cabinet meeting
- Work on the fiscal 2014 Financial Audit continues
- Faculty Seminar days are August 27 – 28. Sessions will be taped and available for viewing for 90 days
- Reminder - working hours for less than full –time employees must be kept at a maximum of 29 hours/ week for all assignments.
- Tower Pinkster will be looking at facility changes outlined in the 5 year facility master plan
- TTC rooms 1260, 1280, and 1290 will be used on Dec. 5 (8am – 4pm), Dec. 6 (9am- 12pm), Dec. 12 (8am – 4pm), and Dec. 13 (9am – 12 pm) for Dental Radiography continuing education training.
- The KVCC results from the 2014 Community College Survey of Student Engagement was distributed – the document will be discussed at the Sept. 9 cabinet meeting

Board Planning Meeting

- Continued discussion of agenda for the upcoming fall board planning meeting.

Next Meeting

The Sept. 2, 2014 Cabinet meeting is cancelled.

The next Cabinet meeting is scheduled for 8:00 a.m. Sept. 9 in Room 3365.